



Malineni Lakshmaiah Women's Engineering College :: Guntur
(Approved by AICTE, Affiliated to JNTUK, Kakinada)
Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/17-18/Cir/01

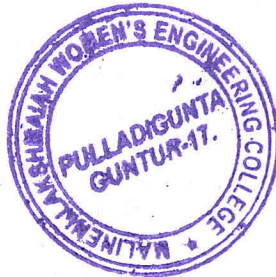
Date: 21-08-2017

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 21-08-2017 at 3.30 PM (Monday) to discuss about Grievance if any reported by a student.

Agenda:

1. To discuss the problem reported by student.




Principal

(Dr. J.Apparao)

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.

CC to:

To all members of the Grievance Redressal Cell



Malineni Lakshmaiah Women's Engineering College :: Guntur
(Approved by AICTE, Affiliated to JNTUK, Kakinada)
Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/17-18/MoM/1

Date: 21-08-2017

Minutes of Grievance Redressal Cell Meeting

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 21-08-2017 in the Principal chamber:

S. No.	Name of the Member	Designation	Position
1	Dr. J.Apparao	Principal	Chairman
2	Mr. D.Subba Rao	Associate Professor, S&H	Coordinator
3	Dr. K.Gouthami	Professor, HOD,ECE	Member
4	Dr. G.Ramaswamy	Professor, HOD,CSE	Member
5	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member
7	Mr.V.Sudhakar	Assistant Professor, CSE	Member
8	Mr. K.Ravi Kumar	Assistant Professor, ECE	Member
9	Mrs. K.Suneetha	Assistant Professor, S&H	Member

No Grievances received from students and staff. Discussed various measures to see that the campus is free from Grievances.

Meeting concluded with vote of thanks to all the members for attending the meeting.


Principal

(Dr. J.Apparao)

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.



Malineni Lakshmaiah Women's Engineering College :: Guntur
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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref: MLEW/GRC./2018

Date: 14-07-2018

Circular

As suggested by AICTE and UGC New Delhi, the College has established a Grievance Redressal Cell to look into the complaints lodged by any student, staff and judge its merit..

Functions & Responsibilities:

- All the grievances of the students & staff members received are redressed.
- It ensures that the grievances are resolved on time impartially and confidentially.

The list of members of Grievance and Redressal Committee shown in Table

S. No.	Name of the Member	Designation	Position
1.	Dr. J.Apparao	Principal	Chairman
2.	Mr.D.Subba Rao	Assistant Professor, S&H	Coordinator
3.	Dr. K.Gouthami	Professor, HOD,ECE	Member
4.	Dr. G.Ramaswamy	Professor, HOD,CSE	Member
5.	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member
6.	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member
7.	Mrs. Sd. N. Parveen	Assistant Professor, ECE	Member
8.	Dr. K. Suneetha	Associate Professor, CSE	Member
9.	Mrs. K.Suneetha	Assistant Professor, S&H	Member


Principal

Copy to:

1. Office Copy
2. All HODs
3. All the members of the Committee

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17





Malineni Lakshmaiah Women's Engineering College :: Guntur
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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/18-19/Cir/I

Date: 09-08-2018

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 09-08-2019 at 2.30 PM (Thursday) to discuss the problem reported by all staff.

Agenda:

1. To discuss the problem reported by staff members.

Coordinator

(Mr. D.Subba Rao)



Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17



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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Date: 09-08-2018

Grievance Redressal cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 09-08-2018 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Dr. K.Gouthami	Professor, HOD,ECE	Member	
3	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
4	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
5	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
6	Dr. S. Satheesh	Professor, ECE	Member	
7	Mrs. Sd. Nageema	Parveen, Assistant Professor, ECE	Member	
8	Mrs. K. Suneetha	Associate Professor, CSE	Member	
9	Mrs.K.Suneetha	Assistant Professor, S&H	Member	
10				
11				



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Ref no.: MLEW/GRC/18-19/MoM/01

Date: 09-08-2018

Minutes of Grievance Redressal cell Meeting

Allegation:

A compliant received from all the staf members for provision of individual cabins in staff room.

Argument:

All the staff members especially requested for special cabins for their privacy,and during lunch time it is so embracing to have their lunch while students are coming to staff room to clear their subject doubts.

Judgment:

After discussion made by committee. The committee appealed to the management to arrange individual cabins for the faculty of each department as gratitude for their contribution towards the improvement of students personality on the occasion of teacher's day.

Coordinator

(Mr D.Subba Rao)

Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17



Pulladigunta,

To

The principal

MLWEC


Respected sir,

Sir, we are faculty of MLWEC college. Sir requesting for separate cabins for us. please provide separate cabins due to office works. So, please provide separate cabins for our faculty.

Thanking you sir,

Yours faithfully

MLWEC faculty.


PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.



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Ref no.: MLEW/ /GRC/18-19/Cir/02

Date: 25-08-2018

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 25-08-2018 at 2.30 PM (Saturday) to discuss the problem reported by a student.

Agenda:

1. To discuss the problem reported by student.

Coordinator

(Mr. D SubbaRao)

Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Cell.

**MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.**





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Date: 25-08-2018

Grievance Redressal Cell Meeting Attendance

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S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Mr.D.SubbaRao	Assistant Professor, S&H	Coordinator	
3	Dr. K.Gouthami	Professor, HOD,ECE	Member	
4	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
5	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
6	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
7	Mrs. Sd. N. Parveen	Assistant Professor, ECE	Member	
8	Dr. K. Suneetha	Associate Professor, CSE	Member	
9	Mrs. K.Suneetha	Assistant Professor, S&H	Member	



PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.

Pulladigunta


to
the Principal
MLWEC
Respected Sir

I B. NANYA (18KE1A0410) while I am leasing the class
suddenly my phone was Rang please give me permission
o this time, Next time It won't Repeat

Thanking You Sir

Yours faithfully

B. NANYA
ECE dept


PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.



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Ref no.: MLEW/GRC/18-19/MoM/02

Date: 25-08-2018

Minutes of Grievance Redressal Cell Meeting

Allegation:

A compliant received from the Faculty K SUKANYA, of ECE department stating that, B. NAVYA bearing roll no 18KE1A0410 of ECE department is using her mobile phone in the class room.

Argument:

Ms. Sukanya states "Navya was spotted using her mobile phone in the class room when the class was on a good go. With this vibration the phone disturbed entire bench students and the class too. As a student she is not supposed to carry her mobile phone to the class."

Navya states "I am listening the class in the meanwhile my father called me about my grandmothers health condition they need blood for my grandmother that's why they made me a call I haven't lift the call".

Judgment:

After cross enquiring the class mates and bench mates of navya, who are in and around watching the situation keenly, the committee states attending a phone call in the class room is a mistake and suggested a proper behavioral counseling by her mentor Ms. P.Santhi and the committee members strictly instructed B.Navya not to use Mobile in the class room here after.

The meeting was concluded with the vote of thanks by the convener

Coordinator

(Mr. D SubbaRao)

Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17





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Ref no.: MLEW/GRC/18-19/Cir/03

Date: 31-10-2018

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 31-10-2018 at 2.30 PM (Wednesday) to discuss the problem reported by a student.

Agenda:

1. To discuss the problem reported by student.


Coordinator

(Mr. D. SubbaRao)

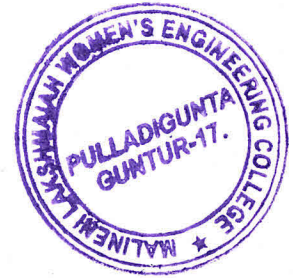

Principal

(Dr. J.Apparao)

**PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17**

CC to:

To all members of the Grievance Redressal Cell





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Date: 31-10-2018

Grievance Redressal Cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 31-10-2018 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Mr.D.SubbaRao	Assistant Professor, S&H	Coordinator	
3	Dr. K.Gouthami	Professor, HOD,ECE	Member	
4	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
5	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
6	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
7	Mrs. Sd. N. Parveen	Assistant Professor, ECE	Member	
8	Dr. K. Suneetha	Associate Professor, CSE	Member	
9	Mrs. K.Suneetha	Assistant Professor, S&H	Member	



PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA

Pullodigunta

TO
The principal
MLWEC
Respected sir

We G. Sravya (18KE1A01220), K. Suswetha
(18KE1A01228), K. Dharani (18KE1A01229) studying
IT tech IT department. We lab is going on. Just
we hold the snacks. please grant me permission
Sir.

Thanking you sir

yours faithfully

G. Sravya
K. Suswetha
K. Dharani
IT dept,


PRINCIPAL
MALINENI LAKSHMAIAH
ENGINEERING COLLEGE
WOMEN'S
17.



Malineni Lakshmaiah Women's Engineering College :: Guntur
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Ref no.: MLEW/GRC/18-19/MoM/03

Date: 31-10-2018

Minutes of Grievance Redressal Cell Meeting

Allegation: A compliant received from the student Ch. JAHNAVI bearing roll no 18KE1A1211, of IT department stating that, G.SRAVYA, K. SUSWETHA, K. DHARANI, bearing roll no 18KE1A1220, 18KE1A1228, 18KE1A1229, of IT department for making computer lab messy.

Argument:

Ch. Jahnavi states "G. Sravya, K. Suswetha, K. Dharani are there in computer lab in the break time and they are eating chips, they are making the lab messy by throughing the wrappers there itself."

G.Sravya states "I am in the group but I haven't eaten anything in the lab, I was holding the closed packet of chips and telling them doesn't eat here".

K. Suswetha states "at the time of issue I am writing program, my eyes were rolled so my friends brought some stuff for me so I had it very fastly and left the wrappers over there by mistake".

K. Dharani states "I am in the group but I haven't noticed that we are living those wrappers there itself while attending suswetha for drinking water".

Judgement:

After cross enquiring with lab technician, who is responsible for the lab cleanliness and maintenance, the committee states eating anything in the laboratory is considered as a mistake in any kind of circumstances, making lab messy is a punishable offence as the three students named G. Sravya, K. Suswetha, K. Dharani are fined with an amount of 50/- each and ordered to clean the lab for the next one week. Regarding the health issue of suswetha, inform to their parents and make a checkup with campus doctor immediately. Ask their mentor to council them not to repeat it again and requested the mentor to keep them in observation and guide them Properly.

Coordinator

(Mr. D. SubbaRao)

CC to:

To all members of the Grievance Redressal Cell



Principal

(Dr. J.Apparao)

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.



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Ref no.: MLEW/GRC/18-19/Cir/I

Date: 12-02-2019

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 12-02-2019 at 2.30 PM (Tuesday) to discuss the problem reported by all ladies staff.

Agenda:

1. To discuss the problem reported by all ladiesstaff.

Coordinator

(Mr. D.Subba Rao)



Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17



Malineni Lakshmaiah Women's Engineering College :: Guntur
(Approved by AICTE, Affiliated to JNTUK, Kakinada)
Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Date:12-02-2019

Grievance Redressal cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 12-02-2019 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Dr. K.Gouthami	Professor, HOD,ECE	Member	
3	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
4	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
5	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
6	Dr. S. Satheesh	Professor, ECE	Member	
7	Mrs. Sd. Nageen	Parveen, Assistant Professor, ECE	Member	
8	Mrs. K. Suneetha	Associate Professor, CSE	Member	
9	Mrs.K.Suneetha	Assistant Professor, S&H	Member	
10				
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Ref no.: MLEW/GRC/18-19/MoM/01

Date: 12-02-2019

Minutes of Grievance Redressal cell Meeting

Allegation:

A compliant received from all the ladies staf members for provision of separate wash room for ladies staff .

Argument:

All the ladies staff members requested for separate wash rooms for them.

Judgment:

After discussion made by committee. The committee appealed to the management to arrange a separate wash room for each department as gratitude for the celebration of the women's day.

Coordinator

(Mr D.Subba Rao)




Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17

Pulladigunta

10-2-2019

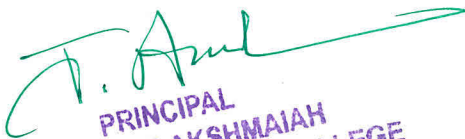
To
The Principal
MLWEC
Pulladigunta

Respected sir,

We the lady faculty from MLWEC,
we are requesting separate washrooms for faculty. we
are facing some hygiene and cleanliness issue. While using
common toilets for students and faculty. so please
take on a serious note. appealing for perusal.

Thanking you sir

Yours faithfully
MLWEC-faculty.


PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.



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Ref no.: MLEW/GRC/18-19/Cir/I

Date: 15-02-2019

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 15-02-2019 at 2.30 PM (Friday) to discuss the problem reported by student .

Agenda:

1. To discuss the problem reported by Student.

Coordinator

(Mr. D.Subba Rao)



Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17



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Date:15-02-2019

Grievance Redressal cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 15-02-2019 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Dr. K.Gouthami	Professor, HOD,ECE	Member	
3	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
4	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
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Ref no.: MLEW/GRC/18-19/MoM/01

Date: 12-02-2019

Minutes of Grievance Redressal cell Meeting

Allegation:

A compliant received from the student N Lavnya of ECE department stating that, V.Pragathi bearing roll no 18KE1A04987 of ECE department she left the college premises without prior intimation during lunch time.


Argument:

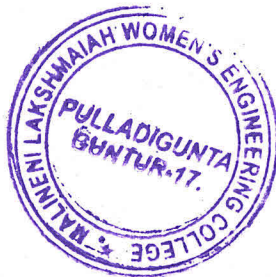
N Lavnya states " V.Pragathi has left the college premises with out prior intimation during lunch time."

Students states that "At the time her cousin came to college and he stayed out while he was going to his town, For just to met him she went out ."

Judgment:

After discussion made by committee. The committee appealed suggested to leaving the campus without prior permission form the parents, HOD and Principal are strictly prohibited during any working hours and a proper behavioral counseling by their mentor.

Coordinator

(Mr D.Subba Rao)




Principal

(Dr. J.Apparao)

CC to:
To all members of the Grievance Redressal Cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17

pulladigunta,
14/02/2019.


To
The pincipal,
MLWEC.
pulladigunta

Respected sir,

I am v. pragathi, 18KE1A0498 studing
B.Tech in our collage. sir, I went to lunch with my
brother-in-law, without taking permission in our
collage. so, please forgive my mistake and I never
repeat this again. please accept my apology.

Thanking you sir,

Yours faithfully,
V. pragathi.
18KE1A0498,


PRINCIPAL
MALNENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.



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Ref: MLEW/GRC./2019

Date: 04-07-2019

Circular

As suggested by AICTE and UGC New Delhi, the College has established a Grievance Redressal Cell to look into the complaints lodged by any student, staff and judge its merit..

Functions & Responsibilities:

- All the grievances of the students & staff members received are redressed.
- It ensures that the grievances are resolved on time impartially and confidentially.

The list of members of Grievance and Redressal Committee shown in Table

S. No.	Name of the Member	Designation	Position
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2.	Mrs. K. Priyatha Raj	Assistant Professor, S&H	Coordinator
3.	Dr. K.Gouthami	Professor, HOD,ECE	Member
4.	Dr. G.Ramaswamy	Professor, HOD,CSE	Member
5.	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member
6.	Dr. P.V.L.Suvarchala	Associate Professor, ECE	Member
7.	Dr. S. Satheesh	Professor, ECE	Member
8.	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member
9.	Dr. K. Suneetha	Associate Professor, CSE	Member
10.	Mr. D.Subba Rao	Assistant Professor, S&H	Member
11.	Ms. G. Vasantha Lakshmi	Assistant Professor, CSE	Member


Principal

Copy to:

1. Office Copy
2. All HODs
3. All the members of the Committee



PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17



Malineni Lakshmaiah Women's Engineering College :: Guntur
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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/19-20/Cir/02

Date: 31-10-2019

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 31-10-2019 at 2.30 PM (Wednesday) to discuss the problem reported by a student.

Agenda:

1. To discuss the problem reported by student.


Coordinator

(Mrs. K. Priyatha Raj)


Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17





Malineni Lakshmaiah Women's Engineering College :: Guntur
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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Date: 31-10-2019

Grievance Redressal Cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 31-10-2019 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Mrs. K. Priyatha Raj	Assistant Professor, S&H	Coordinator	
3	Dr. K.Gouthami	Professor, HOD,ECE	Member	
4	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
5	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
6	Dr. P.V.L.Suvarchala	Associate Professor, ECE	Member	
7	Dr. S. Satheesh	Professor, ECE	Member	
8	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
9	Dr. K. Suneetha	Associate Professor, CSE	Member	
10	Mr. D.SubbaRao	Assistant Professor, S&H	Member	
11	Ms. G. Vasantha Lakshmi	Assistant Professor, CSE	Member	



PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17

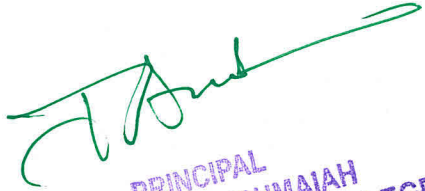
Puradigunta

To
The principal
MLWEC
Respected sir

I am k.pooja (18KE1A0434) studying
B-tech ECE department. I scold my friend
with bad words. I did not repeat this next
time sir. please accept my apolyze.

Thanking you sir

your's faithfully
k.pooja
ECE dept r


PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PURADIGUNTA, GUNTUR-17.



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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/19-20/MoM/02

Date: 31-10-2019

Minutes of Grievance Redressal Cell Meeting

Allegation: A compliant received from the student, CHEEMAKURTHI LAHARI SAI bearing roll no 18KE1A0415, of ECE department stating that, KAMEPALLI POOJA bearing roll no 18KE1A0434 of ECE department is using abused language against her at the mess.

Argument:

Lahari states "Pooja was out of control and she scolded me with the abusive language in front of a gathering in the mess.

Pooja states "Lahari came to me from the back and she teased me while taking my lunch so with that anger I reacted".

Judgment:

After cross enquiring the mess authorities, and the co students who are in and around watching the situation keenly, the committee states both of them are missed behaved mistake and suggested a proper behavioral counseling by their mentors and requested the mentors to keep them in observation and guide them properly.


Coordinator

(Mrs. K. Priyatha Raj)




Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Cell.





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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/19-20/Cir/I

Date: 28-09-2019

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 28-09-2019 at 2.30 PM (Saturday) to discuss the problem reported by a student.

Agenda:

1. To discuss the problem reported by student.

K. Priyatha Raj
Coordinator

(Mrs. K. Priyatha Raj)

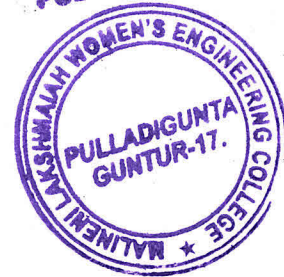
J. Apparao
Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17





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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Date: 28-09-2019

Grievance Redressal cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 28-09-2019 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Mrs. K. Priyatha Raj	Assistant Professor, S&H	Coordinator	
3	Dr. K.Gouthami	Professor, HOD,ECE	Member	
4	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
5	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
6	Dr. P.V.L.Suvarchala	Associate Professor, ECE	Member	
7	Dr. S. Satheesh	Professor, ECE	Member	
8	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
9	Dr. K. Suneetha	Associate Professor, CSE	Member	
10	Mr. D.SubbaRao	Assistant Professor, S&H	Member	
11	Ms. G. Vasantha Lakshmi	Assistant Professor, CSE	Member	



PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17

pulladigunta,

TO

The principal

MLWEC

Respected Sir,

I am R. priyanka (18KE1A0594) of CSE

department for Improper disposal of sanitary

pad. my friend has complaint to you. So, next

it doesn't repeat it again, please accept

my mistake.

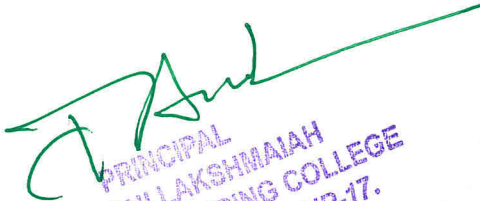
Thanking you,

yours faithfully,

R. priyanka,

18KE1A0594 CSE

department.


PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, CUNTUR-17.



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Ref no.: MLEW/GRC/19-20/MoM/01

Date: 28-09-2019

Minutes of Grievance Redressal cell Meeting

Allegation:

A compliant received from the student N HARI THEJA bearing roll no 18KE1A0581, of CSE department stating that, R. PRIYANKA bearing roll no 18KE1A0594 of CSE department for improper disposal of sanitary pad.

Argument:

N HariTheja states "Priyanka has disposed her used sanitary pad in the bathroom itself and left it open to air."

Priyanka states "At the time I entered in to the wash room I noticed the dust bin over there is full. And the aaya will come and clean it soon, so I kept the used pad on the dustbin lid and I came back".

Judgment:

After cross enquiring with aaya, who is responsible in cleaning the wash room, the committee states disposal method of sanitary pad should be displayed in each and every waiting area. And one extra dust bin should be provided commonly in waiting area.

Coordinator

(Mrs. K. Priyatha Raj)



Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Cell.



Malineni Lakshmaiah Women's Engineering College :: Guntur
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Ref no.: MLEW/GRC/19-20/Cir/I


Date: 29-02-2020

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 29-02-2020 at 2.30 PM (Saturday) to discuss the problem reported by a student.

Agenda:

1. To discuss the problem reported by student.


Coordinator

(Mrs. K. PriyathaRaj)




Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17



Malineni Lakshmaiah Women's Engineering College :: Guntur
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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Date: 29-02-2020

Grievance Redressal cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 29-02-2020 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Mrs K.Priyatha Raj	Assistant Professor	Coordinator	
3	Dr. K.Gouthami	Professor, HOD,ECE	Member	
4	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
5	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
6	Mrs . P.V.L.Suvarchala	Associate Professor, ECE	Member	
7	Dr. S. Satheesh	Professor, ECE	Member	
8	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
9	Mrs. K. Suneetha	Associate Professor, CSE	Member	
10	Ms. G. Vasantha Lakshmi	Assistant Professor, CSE	Member	



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Ref no.: MLEW/GRC/19-20/MoM/01

Date: 29-02-2020

Minutes of Grievance Redressal cell Meeting

Allegation:

A compliant received from the student N HARI THEJA bearing roll no 18KE1A0581, of CSE department stating that, M.Aparna bearing roll no 19KE1A0567 ,M.Alanksha bearing roll no 19KE1A0568,and N.Yamuna 19KE1A0581 of CSE department for Playing throw-ball in Corridor..

Argument:

N HariTheja states “ M.aparna,M.Akanksha, and N.Yamuna are playing thorw-ball in the corridor .”

Students states that “At the time just we are bringing throw-ball form P.D sir room we are not playing .”

Judgment:

After cross enquiring with aaya, the committee suggested sports should be played only in play ground and aproper behavioral conunseling by their mentor.


Coordinator

(Mrs. K. Priyatha raj)




Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17


Pulladigunta
29/02/2020

To
The Principal,
MLWEC,
Pulladigunta.

Respected Sir, I am M. Akanksha (19KE1A0568) studying btech in department of CSE. while we are carrying ball from Sports room to play ground. ball just missed from AP-~~my~~ hand passed in to class room. and the class was disturbed. I am regretting for our mistake and never repeat this again.

Thanking you Sir;

Your faithfully
M. Akanksha
19KE1A0568


PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.



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Date: 29-02-2020

Ref no.: MLEW/A.Y.20-21/I Sem. /GRC/Feb-2020

CIRCULAR

It is hereby informed that the undersigned will convene **Grievances Redressal cell Meeting** with all the members of the GR Cell today, i.e., 29th Feb, 2020 at 2.30 PM (Friday) without fail.

Agenda:

1. To discuss the problem reported by student.




Principal

(Dr. J.Apparao)

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.

CC to:

To all members of the Grievance Redressal Cell.



Malineni Lakshmaiah Women's Engineering College :: Guntur
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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Date: 29-02-2020

Grievance Redressal cell Meeting Attendance

The following members of the Grievance Redressal cell have attended the meeting at 2.30 PM on 29-02-2020 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Dr. P.NageswaraRao	Professor, Director	Convener	
3	Mrs. K. Priyatha Raj	Assistant Professor, S&H	Coordinator	
4	Dr. K.Gouthami	Professor, ECE	Member	
5	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
6	^{Mrs} Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
7	Dr. P.V.L.Suvarchala	Associate Professor, HOD,ECE	Member	
8	Dr. S. Sateesh	Professor, ECE	Member	
9	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
10	Dr. K. Sunitha	Associate Professor, CSE	Member	
11	Ms. P. Kalyani	Assistant Professor, S&H	Member	
12	Ms. G. Vasantha Lakshmi	Assistant Professor, CSE	Member	
13	Mr. M. Venu	Assistant Professor, IT	Member	



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Date: 29-02-2020

Ref no.: MLEW/A.Y.20-21/I Sem. /GRC/feb-2020/MoM

Minutes of Grievance Redressal cell Meeting

Allegation:

A compliant received from the student L. KALPANA bearing roll no 19KE1A1234, of IT department stating that, S. SINDHU bearing roll no 19KE1A05A7 of CSE department for clicking photos from text book in the library.

Argument:

L. Kalpana states "S. Sindhu was taking photographs in the library."

S. Sindhu states "At the time kalpana spotting me with my phone I am having the photographs of text book names and authors that was not selfie. I tried to explain but she hasn't heard me and made a complained against me."

Judgment:

After cross enquiring with librarian, who is responsible for the discipline in the library, the committee states, taking any kind of photograph in the library is strictly prohibited, all the mobile phones along with the bags should be kept in respective racks allotted to the students. Librarian has to display a sign board in the library that mobiles are strictly prohibited. Suggested a proper behavioral counseling by her mentor and report back within a week about her behavior.



Coordinator

(Mrs. K. Priyatha raj)

CC to:



Director

(Dr. P. NageswaraRao)

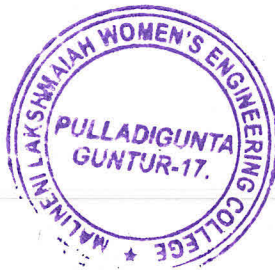


Principal

(Dr. J.Apparao)

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17

To all members of the Grievance Redressal cell.





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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/19-20/Cir/03

Date: 03-01-2020

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 03-01-2020 at 2.30 PM (Friday) to discuss the problem reported by a student.

Agenda:

1. To discuss the problem reported by student.

K. Priyatha Raj
Coordinator

(Mrs. K. Priyatha Raj)

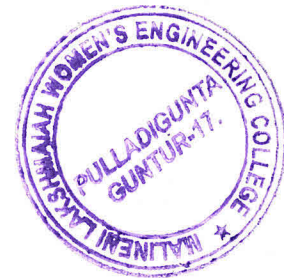
J. Apparao
Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Cell

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17





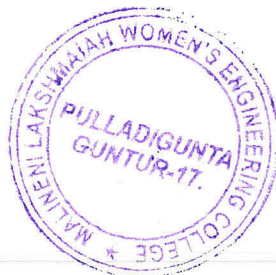
Malineni Lakshmaiah Women's Engineering College :: Guntur
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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Date: 03-01-2020

Grievance Redressal Cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 03-01-2020 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Mrs. K. Priyatha Raj	Assistant Professor, S&H	Coordinator	
3	Dr. K.Gouthami	Professor, HOD,ECE	Member	
4	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
5	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
6	Dr. P.V.L.Suvarchala	Associate Professor, ECE	Member	
7	Dr. S. Satheesh	Professor, ECE	Member	
8	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
9	Dr. K. Suneetha	Associate Professor, CSE	Member	
10	Mr. D.SubbaRao	Assistant Professor, S&H	Member	
11	Ms. G. Vasantha Lakshmi	Assistant Professor, CSE	Member	



PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17

Pulladigunta

TO
The principal
MLWEC
Pulladigunta

Respected sir, I L. kalpana (19KE1A1234)
studying B-tech IT, for future reference I
took a snap with my mobile in the library
reference book. so kindly accept my apology

Thanking you sir

your's faithfully

L. kalpana
19KE1A1234
IT Branch.



PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA - 17.



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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/19-20/MoM/3

Date: 03-01-2020

Minutes of Grievance Redressal Cell Meeting

Allegation:

A compliant received from the student L. KALPANA bearing roll no 19KE1A1234, of IT department stating that, S. SINDHU bearing roll no 19KE1A05A7 of CSE department for clicking photos from text book in the library.

Argument:

L. Kalpana states "S. Sindhu was taking photographs in the library."

S.Sindhustates "At the time kalpana spotting me with my phone I am having the photographs of text book names and authors that was not selfie. I tried to explain but she hasn't heard me and made a complained against me."

Judgment:

After cross enquiring with librarian, who is responsible for the discipline in the library, the committee states, taking any kind of photograph in the library is strictly prohibited, all the mobile phones along with the bags should be kept in respective racks allotted to the students. Librarian has to display a sign board in the library that mobiles are strictly prohibited. Suggested a proper behavioral counseling by her mentor and requested the mentor to keep her in observation and guide her properly.


Coordinator

(Mrs. K. Priyatha Raj)

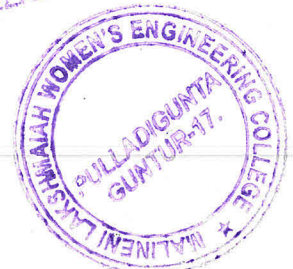
CC to:

To all members of the Grievance Redressal Cell


Principal

(Dr. J.Apparao)

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17





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Ref no.: MLEW/GRC/20-21/Cir/I

Date: 28-04-2020

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 28-04-2020 at 2.30 PM (Tuesday) to discuss the problem reported by a student.

Agenda:

1. To discuss the problem reported by student.

K. Priyatha Raj
Coordinator

(Mrs. K. PriyathaRaj)



J. Apparao
Principal

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17
(Dr. J. Apparao)

CC to:

To all members of the Grievance Redressal cell.



Malineni Lakshmaiah Women's Engineering College :: Guntur
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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Date: 28-04-2020

Grievance Redressal cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 28-04-2020 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Mrs K.Priyatharaj	Assistant Professor,S&H	Coordinator	
3	Dr. K.Gouthami	Professor	Member	
4	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
5	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
6	Dr. P.V.L.Suvarchala	Associate Professor, HODECE	Member	
7	Dr. S. Satheesh	Professor, ECE	Member	
8	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
9	Dr. K. Suneetha	Associate Professor, CSE	Member	
10	Ms P.Kalyani	Assistant Professor, S&H	Member	-AB-
11	Ms. G. Vasantha Lakshmi	Assistant Professor, CSE	Member	
12	Mr. M. Venu	Assistant Professor, IT	Member	-AB-



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Ref no.: MLEW/GRC/20-21/MoM/01

Date: 28-04-2020

Minutes of Grievance Redressal cell Meeting

Allegation:

A compliant received from the student S.Usharani bearing roll no 20KE1A0487, of ECE department stating that, R. PRIYANKA bearing roll no 20KE1A0490 of ECE has been raising hand continuously during online class and creating inconvenience

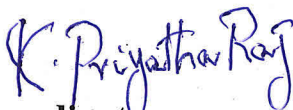
Argument:

S.Usharani states "Priyanka has been continuously raising hand during online calss and creating inconvenience to others."

Priyanka states "that is the technical problem in her mobile".

Judgment:

After cross enquiring that committee suggested athat give proper awareness of attending online class to all the students and a proper behavioral counseling by their mentor.


Coordinator
(Mrs. K. Priyatha raj)




Principal

(Dr. J.Apparao)

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17

CC to:

To all members of the Grievance Redressal Cell.

Pulladigunta,
10/4/2020.

To
The Principal,
MLWEC.
Pulladigunta.


Respected sir,

I am S. Usha Rani, 20KE1A0487

Studying B.Tech, ECE Department in our college. Because of my phone screen touch problem, so it repeatedly raises hand automatically, so I apologize for my mistake, I will never repeat this again.

Thanking you sir..

Yours faithfully,
S. Usha Rani,
20KE1A0487.


PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.



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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/20-21/Cir/I

Date: 05-05-2020

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 05-05-2020 at 2.30 PM (Tuesday) to discuss the problem reported by a student.

Agenda:

1. To discuss the problem reported by student.

K. Priyatha Raj
Coordinator

(Mrs. K. PriyathaRaj)



CC to:

To all members of the Grievance Redressal cell.

J. Apparao
Principal

(Dr. J.Apparao)

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17



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Date: 05-05-2020

Grievance Redressal cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 05-05-2020 in the Principal chamber:

S. No.	Name of the Member	Designation	Position	Sign
1	Dr. J.Apparao	Principal	Chairman	
2	Mrs K.Priyatha Raj	Assistant Professor,S&H	Coordinator	
3	Dr. K.Gouthami	Professor, HOD,ECE	Member	
4	Dr. G.Ramaswamy	Professor, HOD,CSE	Member	
5	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member	
6	Dr. P.V.L.Suvarchala	Associate Professor, ECE	Member	
7	Dr. S. Satheesh	Professor, ECE	Member	
8	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member	
9	Dr. K. Suneetha	Associate Professor, CSE	Member	
10	Ms P.Kalyani	Assistant Professor, S&H	Member	
11	Ms. G. Vasantha Lakshmi	Assistant Professor, CSE	Member	-AB-
12	Mr. M. Venu Assistant	Professor, IT	Member	



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Ref no.: MLEW/GRC/20-21/MoM/01

Date: 05-05-2020

Minutes of Grievance Redressal cell Meeting

Allegation:

A compliant received from Subject Faculty On K.Charitha bearing roll no 20KE1A0419 of ECE has been continuously unmuted and sharing their screen during online class and disturbing the entire class.

Argument:

K.Charitha states that "She was not aware about sharing the screen,".

Judgment:

After cross enquiring that committee suggested that give her proper awareness of attending online class to all the students and a proper behavioral counseling by their mentor.


Coordinator

(Mrs. K. Priyatha raj)




Principal

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Cell.

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17

Pulladigunta

5-5-2020

TO
The principal,
MLWEC
Pulladigunta.

Respected sir, I am K. Charitha. R.No:- 20KEL14419

Studying b.tech in our college. because of microphone issue
i was unable to ask my doubt. so while checking my mikro-
phone ^{it was disturbance} class was disturbed so i senseally apolize for my
mistake.

Thanking you sir

your sincerely

K. Charitha

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.



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Ref: MLEW/GRC./2020

Date: 09-08-2020

Circular

As suggested by AICTE and UGC New Delhi, the College has established a Grievance Redressal Cell to look into the complaints lodged by any student, staff and judge its merit.

Functions & Responsibilities:

- All the grievances of the students & staff members received are redressed.
- It ensures that the grievances are resolved on time impartially and confidentially.

The list of members of Grievance and Redressal Committee shown in Table

S. No.	Name of the Member	Designation	Position
1.	Dr. J.Apparao	Principal	Chairman
2.	Dr. P.Nageswara Rao	Professor, Director	Convener
3.	Mrs. K. Priyatha Raj	Assistant Professor, S&H	Coordinator
4.	Dr. K.Gouthami	Professor, ECE	Member
5.	Dr. G.Ramaswamy	Professor, HOD,CSE	Member
6.	Dr. A.S.K.Chaitanya	Professor, HOD,S&H	Member
7.	Dr. P.V.L.Suvarchala	Associate Professor, HOD,ECE	Member
8.	Dr. S. Satheesh	Professor, ECE	Member
9.	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD, IT	Member
10.	Dr. K. Suneetha	Associate Professor, CSE	Member
11.	Ms. P. Kalyani	Assistant Professor, S&H	Member
12.	Ms. G. Vasantha Lakshmi	Assistant Professor, CSE	Member
13.	Mr. M. Venu	Assistant Professor, IT	Member

Principal

Copy to:

1. Office Copy
2. All HODs
3. All the members of the Committee



PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17



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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/21-22/Cir/01

Date: 25-10-2021

CIRCULAR

All the members of **Grievances Redressal Cell** are here with requested to attend a meeting today i.e. on 25-10-2021 at 11.30 AM (Monday) to discuss about Grievance if any reported by a student.

Agenda:

1. To discuss the problem reported by student.




Principal

(Dr. J.Apparao)

PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.

CC to:

To all members of the Grievance Redressal Cell



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Pulladigunta(Vil), Vatticherukuru (Md), Prathipadu road, Guntur-522017,A.P

Ref no.: MLEW/GRC/21-22/MoM/1

Date: 25-10-2021

Minutes of Grievance Redressal Cell Meeting

The following members of the Grievance Redressal Cell have attended the meeting at 11.30 AM on 25-10-2021 in the Principal chamber:

S. No.	Name of the Member	Designation	Position
1	Dr. J.Apparao	Principal	Chairman
2	Mrs. K.Priyatha Raj	Assistant Professor, S&H	Coordinator
3	Dr. K.Gouthami	Professor, ECE	Member
4	Dr. G.Ramaswamy	Professor, HOD,CSE	Member
5	Dr. P.V.L.Suvarchala	Associate Professor, HOD,ECE	Member
6	Mrs.V.Jhani Lakshmi	HOD,IT	Member
7	Dr.A.S.K.Chaitanya	Professor, HOD,S&H	Member

No Grievances received from students and staff. Discussed various measures to see that the campus is free from Grievances.

Meeting concluded with vote of thanks to all the members for attending the meeting.




Principal

(Dr. J.Apparao)

**MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17,**